



**CALVERT COUNTY  
ECONOMIC DEVELOPMENT  
ADVISORY COMMISSION**

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*Board of Commissioners*  
Mark C. Cox Sr.  
Catherine M. Grasso  
Earl F. Hance  
Mike Hart  
Todd Ireland

**MEETING MINUTES  
March 8, 2023  
CalvertHealth Medical Center  
100 Hospital Road, Prince Frederick, MD**

**MEMBERS PRESENT:** Susan Cox, Lisa Height-Gross, Larry Jaworski, Carrie Polk, Kevin Phillips, Kasia Sweeney, Stacey Hann-Ruff, Commissioner Buddy Hance, Michelle Goodwin, Judy Mackall, Steven Wall, Tim Manley, and Keith Gross

**MEMBERS ABSENT:** Scott Russey, Alessia O'Dell\*, Stephen Riggan, Angela Walters Small\*, Angela Hunter, and Kathy Maney\*

**GUESTS PRESENT:** Jeremy Bradford, President and CEO of CalvertHealth Medical Center

**STAFF PRESENT:** Hilary Daily, Grace Fadely, Kathy MacAdams, Julie Oberg, Sheebah Smith, Caroline Trossbach, and Nichole White

**\*Excused Absence**

**I. CALL TO ORDER**

The meeting was called to order at 9:10 a.m. by Chair Larry Jaworski.

**II. CALL FOR AGENDA REVISIONS AND APPROVAL OF AGENDA**

With a call for agenda revisions made by Jaworski, and none being received, a **motion** was made by Kasia Sweeney to approve the agenda as submitted. The **motion** was seconded by Carrie Polk and carried.

**III. APPROVAL OF MINUTES FROM November 9, 2022, MEETING**

On a **motion** by Sweeney, seconded by Polk and carried, the minutes from the November 9, 2022, meeting were approved as submitted.

**IV. Presentation – Jeremy Bradford introduction and Duke Health Affiliation Presentation**  
**Jeremy Bradford, the newly-appointed President and CEO of CalvertHealth introduced himself and shared his goals. Sweeney shared a presentation on Duke Health and the affiliation bring to the hospital.**

**V. NEW BUSINESS**

**A. Introductions**

Nichole White, Business Development Specialist, introduced herself as a new member of Economic Development. Tim Manley of National Ink and Stitch as well as Keith Gross of Dillon's Power Washing introduced themselves as new members of EDAC.

## **B. Economic Development Commercial**

Julie Oberg announced that Economic Development has a [commercial](#) airing at the [Flagship Cinemas Calvert Village](#) during the month of April. She then presented the 30-second clip, which features four EDAC members. To view the commercial and to learn more about the services provided by Economic Development, visit <https://youtu.be/NV2RyNoBILE>.

## **C. Vacancies**

MacAdams advised there are currently two vacancies. One application was received from Patricia Weaver, owner of Dream Weaver Café and Catering. Jaworski asked if EDAC could approve the application today and MacAdams agreed. A **motion** to approve the candidate was made by Susan Cox and **seconded** by Michelle Goodwin and carried. All approved, none opposed.

Jaworski noted that a new membership list would be distributed.

## **D. Staff Updates**

Sheebah Smith shared that Economic Development is doing more outreach events to increase their involvement and strengthen relationships within the community. Trossbach shared information about farmers market season, farm to school programs, Ag literacy week and Agriculture week. Nichole White shared her goals for business development and ideas for bringing workforce to the community. Hilary Dailey shared information about the Chesapeake Bay Ferry feasibility study and Southern Maryland National Heritage Area Act. Kathy MacAdams shared information on the release of a business survey and a reminder that Business Appreciation Week is May 8-12.

# **VI. OLD BUSINESS**

## **A. Small Business Assistance Grant Fund**

Oberg provided an overview of the Calvert County Small Business Assistance Grant. Oberg Shared that 39 businesses were selected to receive a total of \$1,160,250 for assistance to retail, restaurant, building, mechanical and industrial trades, childcare, healthcare, water transportation, legal, financial services, and education industries. Individual business grants awarded ranged from \$3,844 to \$50,000.

MacAdams thanked all subcommittee members for participating and presented each volunteer with a gift basket in appreciation of their help.

# **VII. PUBLIC COMMENT**

Public comment was conducted.

# **VIII. NEXT MEETING**

The next EDAC meeting is tentatively scheduled for Wednesday, May 10, 2023 at Rod 'N' Reel

# **IX. ADJOURNMENT**

With no further business, a **motion** to adjourn was made by Jaworski at 9:51 a.m. The **motion** was carried by all.